

Virginia Woods Property Owners' Association
Request for Home Improvement Application

Owner's Information:

Owner's Name: _____

Address: _____

Phone Number: _____

Specify Type of Improvement (buildings and roofed structures, parking areas, fences, walls, driveways, ponds, swimming pools, tennis courts, changes in any exterior color or shape, any new exterior construction or exterior improvement, or other):

Location of Improvement: (front of house, back of house, side of house, patio, garage, other):

Plans and Specifications. Attach two (2) sets of plans and specifications for the Building and Architectural Control Committee. Plans shall include the following: (i) structural design (including floor plan); (ii) exterior elevations; (iii) exterior materials, colors, textures and shapes.

Desired Start Date: _____

Desired Completion Date: _____

Owner Signature: _____

Date: _____

IMPORTANT NOTICE:

For your protection, inquire with either the city or the county about permit requirements before starting any work on this property involving new construction, additions, alterations, or any modifications to structural, electrical heating, water, gas or sanitary plumbing systems; or property improvements (fence, garden wall, retaining wall, patio cover, carport, garage, swimming pool, yard sprinkler, water softener).